

#### **Introductions**

# Curtis Gonyou – Admission Assistant

• Transfer credit assessment coordination, Posting of credit to student accounts, ONTransfer.ca equivalency maintenance, Incoming international exchange

# Ryan Snowdon – Admission Coordinator

• Online, Part-time, Dual Degree, Second Degree, Summer Intake, St. Lawrence College Engineering Bridging

#### Gabrielle Clarke – Admission Coordinator

 Upper-year transfer, First-year with previous post-secondary, Advanced Standing Track Nursing

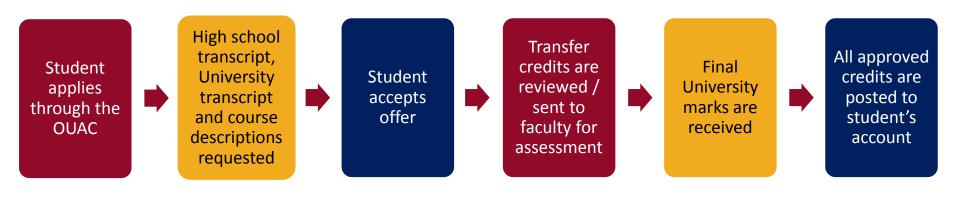
### **Today's Presentation**

- Motivation for submitting presentation proposal to ONCAT
- General information on the transfer process at Queen's
- Maximum number of transfer credits granted
- Previous assessment process
- New assessment process
- Q&A
- Discussion

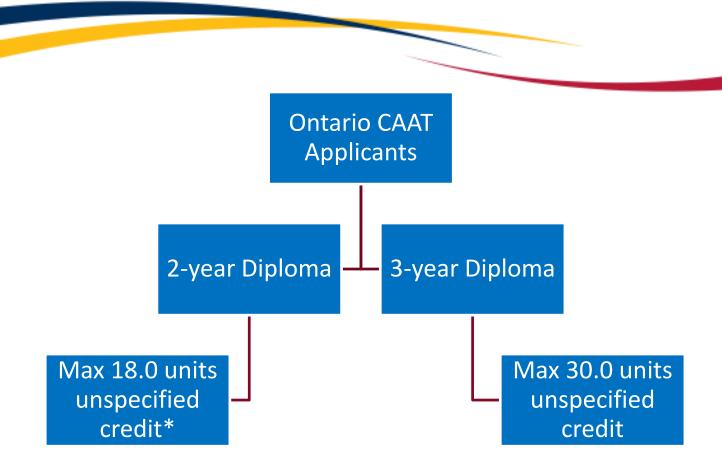
### **Transferring to Queen's**

- Transfer applications accepted for Arts, Science, Computing, Commerce, Engineering and Nursing
- Second Degree applications also accepted for Arts,
  Science and Computing
- Over 750 upper-year applications for external transfer students in 2014
- Over 2,500 units of transfer credit granted in 2014

#### **The Transfer Credit Process**

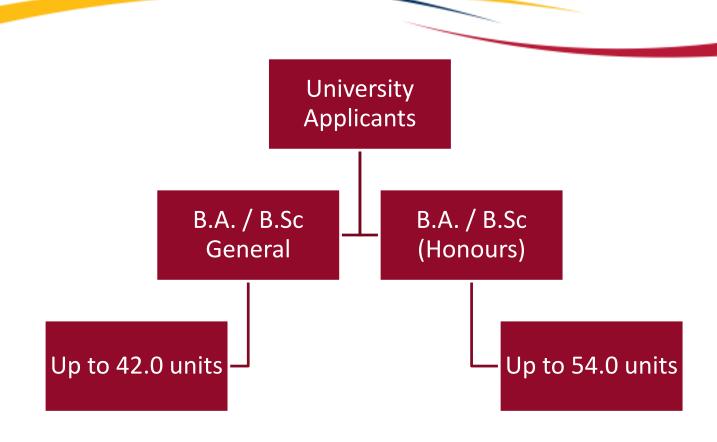


## **Ontario College Transfer Credits**



<sup>\*</sup>For students entering programs in Arts, Science or Computing

## **University Transfer Credits**



For students entering programs in Arts, Science or Computing

#### **Previous Transfer Credit Process**

- Most information was paper-based; course descriptions, department assessment requests (photocopies to each department), campus mail, statement of transfer credit
- Long delays were common for assessments by departments
- Manual tracking of assessments. Once returned, credits were added manually to PeopleSoft
- Wait time varied drastically and no capacity for preassessments



## **Transfer Credits – By The Numbers**

In 2014, the Undergraduate Chairs at Queen's evaluated over 1,000 new transfer credit equivalencies for incoming students.

The Undergraduate Admission credit database currently has over 4,100 course equivalencies entered for institutions worldwide.

#### **The Transfer Credit Assessment Process**

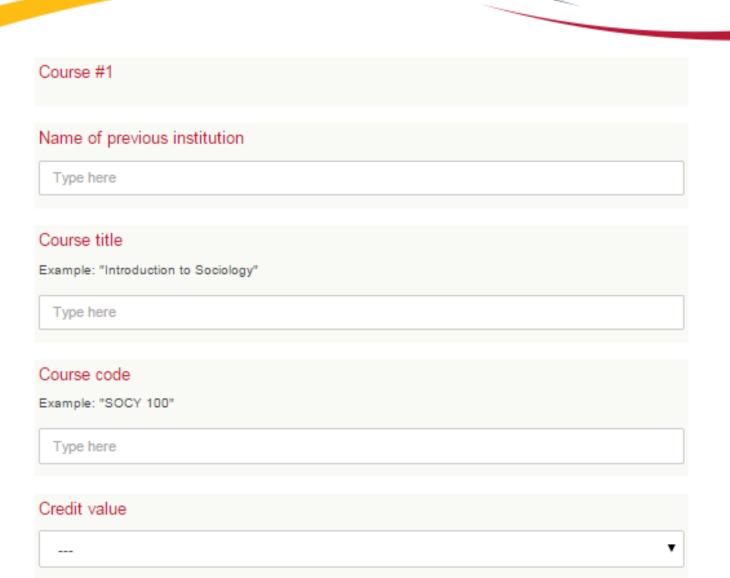
A number of changes have recently been made to the transfer credit assessment process at Queen's:

- Electronic course description submission form
- Emailed assessment requests
- ONTransfer.ca database / Queen's Database
- PeopleSoft advancements for automation (in testing)

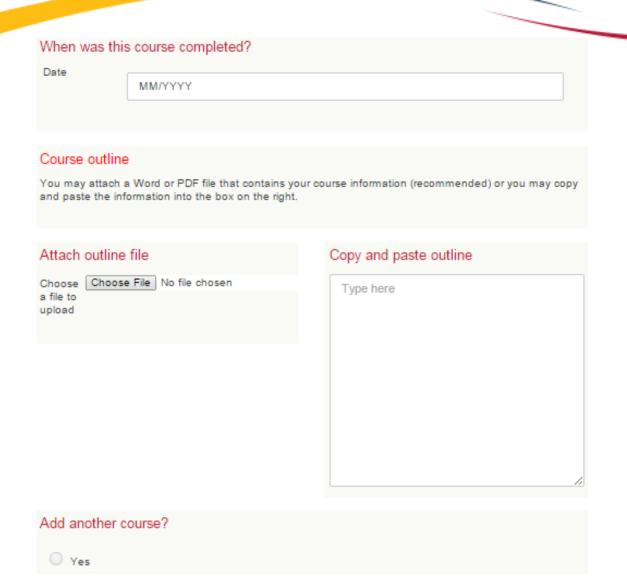
## The new transfer assessment process



## **Electronic Course Description Form**



## **Electronic Course Description Form**



# **Emailed Department Assessment Requests**

CURTIS GONYOU	Extension #: 79198				
Student Details					
of this sheet. Please ass					
ompleted by:					
	St meet Queen's minimus of this sheet. Please as Transfer Credit				

# **Emailed Department Assessment Requests**

# CREDIT ASSESSMENT WORKSHEET COURSE(S) from QUEEN'S EQUIVALENT CLEAR

# **Queen's Transfer Credit Database**

Uname	YearTerm	Course	Qequival	Qexclusn	Cweight Comments	Lasteval
. ACADIA UNIVERSITY	2012 SUMMER	ENGL 1406 (6H)	ENGL 1UNS (6.0)		6 Not a prerequisi	te for upper-y 25/04/2012
AMERICAN UNIVERSITY IN DUBAI	2012 Spring Summer	BIOL 201 PRINCIPLES OF BIOLOGY (3.0)	BIOL 1UNS/3.0		3	23/04/2012
AMERICAN UNIVERSITY IN DUBAI	2012 Spring Summer	COMP 101 INTRODUCTION TO COMPUTERS (3.0)	CISC P81/3.0		3	12/04/2012
AMERICAN UNIVERSITY IN DUBAI	2012 Spring Summer	BUSI 101 INTRODUCTION TO BUSINESS (3.0)	COMM 2UNS/3.0		3	16/04/2012
AMERICAN UNIVERSITY IN DUBAI	2012 Spring Summer	ENGL 210 CREATIVE WRITING (3.0)	CWRI 295/3.0		3	12/04/2012
AMERICAN UNIVERSITY IN DUBAI	2012 Spring Summer	ECON 201 PRINCIPLES OF MICRO-ECONOMICS (3.0)	ECON 111/3.0		3	08/05/2012
' AMERICAN UNIVERSITY IN DUBAI	2012 Spring Summer	ECON 202 PRINCIPLES OF MACRO-ECONOMICS (3.0)	ECON 112/3.0		3	08/05/2012
AMERICAN UNIVERSITY IN DUBAI	2012 Spring Summer	ENGL 101 COMPOSITION AND RHETORIC (3.0)	WRIT 125/3.0		3	13/04/2012
ATHABASCA UNIVERSITY	2013 Summer	BIOL 204 (3.0) + BIOL 205 (3.0)	BIOL 102 (3.0) + BIOL 10	03 ( BIOL 101/6.0	6	25/01/2013
ATHABASCA UNIVERSITY	2013 Summer	BIOL 235 (6.0)	PHGY 2UNS (3.0) + ANA	AT 10 ANAT 100/3.0,101/3.0		26/02/2013
ATHABASCA UNIVERSITY	2012/2013 Fall Winter	PHYS 200 (3.0) + PHYS 201 (3.0) + PHYS 202 (3.0)	PHYS 117 (6.0)	PHYS 104, 106	6 MUST TAKE ANY T	WO OUT OF T 06/07/2012
ATHABASCA UNIVERSITY	2012/2013 Fall Winter	CHEM 217 (3.0) + CHEM 218 (3.0)	CHEM 112 (6.0)	CHEM 116/6.0	6	15/05/2013
ATHABASCA UNIVERSITY	2013 Summer	ACCT 250 (3.0)	COMM 212 (3.0)	ATHABASCA ACCT 245	3	14/01/2013
ATHABASCA UNIVERSITY	2013 Winter	ACCT 250 (3.0)	COMM 212 (3.0)	ATHABASCA ACCT 245	3	14/01/2013
ATHABASCA UNIVERSITY	2012 SUMMER	ACCT 253 (3.0)	COMM 211 (3.0)	COMM 111/3.0	3	12/06/2012
ATHABASCA UNIVERSITY	2013 Summer	ACCT 351 (3.0)	COMM 311 (3.0)		3	24/06/2013
ATHABASCA UNIVERSITY	2013 Summer	ACCT 352 (3.0)	COMM 313 (3.0)		3	24/06/2013
ATHABASCA UNIVERSITY	2012/2013 Fall Winter	ADMN 100 (3.0)	COMM 2UNS (3.0)		3	28/08/2012
ATHABASCA UNIVERSITY	2011 Spring Summer	ADMN 233 (3.0)	COMM 2UNS (3.0)	COMM 200	3	28/08/2012
ATHABASCA UNIVERSITY	2012 Summer	ANTH 272 (0.0)	NO CREDIT		0	11/04/2012
ATHABASCA UNIVERSITY	2013/2014 Fall Winter	ANTH 278 (3.0)	UNSP 2UNS (3.0)		3	30/09/2013
ATHABASCA UNIVERSITY	2013/2014 Fall Winter	ANTH 310 (3.0)	BIOL 3UNS (3.0)		3	01/10/2013
ATHABASCA UNIVERSITY	2014 Winter	ANTH 354 (3.0)	LING 2UNS (3.0)		3	17/01/2014
ATHABASCA UNIVERSITY	2013/2014 FALL/WINTER	ANTH 375 (3.0)	GNDS 3UNS (3.0)		3	17/09/2013
ATHABASCA UNIVERSITY	2013/2014 Fall Winter	ANTH 476 (3.0)	CLST 3UNS (3.0)		3	17/09/2013

#### **SOLUS Statement of Transfer Credit**

Student ID: 12345678

Model Nbr: 1 Posted Credit Source: Manual

Institution: Queen's University Source Institution: An Ontario University

Career: Undergraduate

Program: Bachelor of Arts

Transfer Term	Incoming Course	Units Taken	Grade Input	Status	Equivalent Course	Units	Grade	Comment
2014 Fall	BUSINESS 1			Posted	COMM 2UNS	3.000	TR	
2014 Fall	COMPUTING 1			Posted	CISC 121	3.000	TR	
2014 Fall	COMPUTING 2			Posted	CISC 1UNS	3.000	TR	
2014 Fall	PHILOSOPHY 1			Posted	PHIL 1UNS	3.000	TR	
2014 Fall	MATH 1			Posted	MATH 121B	6.000	TR	
2014 Fall	MATH 2			Posted	MATH 1UNS	3.000	TR	
2014 Fall	ECONOMICS 1			Posted	ECON 112	3.000	TR	
2014 Fall	ECONOMICS 2			Posted	ECON 111	3.000	TR	
2014 Fall	PHYSICS 1			Posted	PHYS 1UNS	3.000	TR	
2014 Fall	FINGER PAINTING			Rejected		0.000		No Credit Awarded
2014 Fall	KITE FLYING			Rejected		0.000		No Credit Awarded
2014 Fall	HISTORY 1			Posted	HIST 1LEC	3.000	TR	

## **Transfer Credit Processing Timelines**

- The transfer assessment process can start as soon as a student has submitted all of the required documents
- Assessment requests are emailed out to Undergraduate Chairs on a daily basis (when needed)
- Assessments are tracked after the initial email has been sent requesting a formal evaluation
- Service standard for return of assessments is ideally less than 2 weeks time

#### **Future Process Improvements**

- Setup of synchronizer with ONTransfer.ca
- More utilization of ONTransfer.ca for evaluations
- Streamlined communications to notify students of their transfer credit assessments
- PeopleSoft advancements
  - Phase 1 create transfer credit rules
  - Phase 2 replace current LOP database system
  - Phase 3 testing and implementation of automatic EDI credit review

#### **Roundtable Discussion**

What are some of the pros and cons of your current transfer credit evaluation process?